



AREA 78 PRE-CONFERENCE ASSEMBLY

(Assembly Proceedings / Meetings are CLOSED MEETINGS - AA members only)

March 18, 19 & 20, 2022

Location: Delta Hotel Edmonton South

Address: 4404 Gateway Blvd NW, EDMONTON, AB

Phone: Reservations: (780) 434-6415

Group rate: \$118.00 + taxes Valid only until March 9th 2022
(Applies to first 50 rooms or availability; After, it is \$164 + taxes per night)

When booking, use 'Area 78 Spring Assembly'
(If needed: #M-LOOQSJF)

Questions: Contact the Area 78 Chair at: chair.72@area78.org OR Text/Call 403-852-7659

Unable to attend? Please pass this information to your alternate DCM or GSR

MORE INFO ABOUT THE HOTEL:

- Check-in 3 pm Check-out 12:00 noon
- Group room rate is for standard, single or double occupancy room.
 - Extra cost for more people or upgraded room
- Restaurants:
 - 4404 Restaurant is open for **breakfast only**. Sat & Sun hours : 7 am – 10 am (Assembly begins at 8 am)
 - Aurora Lounge is open 7am – 10 am Sat/Sun + 5 pm – 10 pm everyday
 - Lots of places outside of the hotel
- Pool hours: 6 am – 11 pm; Fitness center – 24 hours
- Underground complimentary parking available

ADDITIONAL HOTELS – few options listed here, but there are many to choose from

- **Group rates DO NOT apply – not connected to Assembly**

Hotel options-book yourself	Address	Approximate cost per night	Phone #
Radisson Hotel	4440 Gateway Blvd	\$137.50	780 437-6010
Super 8	3610 Gateway Blvd	\$125.00	1-800-536-1211
Sawridge Hotel	4485 Gateway Blvd	\$99.00	780-438-1222
Holiday Inn Express	2440 Calgary Trail	133.00	1 (855) 211-3592

ASSEMBLY REGISTRATION (Closed to AA Members Only)

- Conference Room(s) name and location – check on hotel notices, or with staff
- Registration opens Friday 5 pm and Saturday at 7:30 am
- Choose your comfort for connection by indicating on name badge:
 - Green – full connection
 - Yellow – partial connection – no hugs but close contact
 - Red – very limited, 6 feet apart, no physical contact
- Registration fee: **\$25** for GSRs, DCMs (or AGSR or ADCM), Area Committee Officers
- Choose your preferred Committee – **see pg 3**
- ALL A.A. Members are invited and SO welcome – no registration fee (may contribute)
- Please bring: Service Manual, this Agenda package & Area 78 Minutes (if have)

BANQUET – Open event (AA and non-AA welcome)

- Saturday evening Banquet – 100 tickets available. Great way to grow in our fellowship
- **Cost: \$40** each to attend the banquet

SPEAKER MEETING – Open meeting (everyone welcome)

- Open Speaker Meeting 8:00 PM (7th Tradition will be honoured)
- Speaker is **Carolyn W.**, Non-Trustee Director, A.A. World Services (A.A.W.S.) and Past Delegate Area 79 Panel 63

BIDS TO HOST EVENTS:

- Interested Districts will do their Bid presentations for the events Saturday afternoon
- Following ACM bids - Assembly will vote; following WRAASA bid – Assembly till vote
- **A. 2023 ACMs (Area Committee Meetings)** January 20-21 and May 26-27
 - Criteria for Hosting an Area Committee Meeting attached – **see page 8-9**
- **B. 2023 WRAASA (Western Regional A.A. Service Assembly)** February
 - Bid as a District or with other Districts. Criteria attached – **see page 10-11**

NOTICES OF MOTION

- Written Notices of Motion are to be handed to the Area Chair and Area Secretary
- Notice of Motion forms – on Area 78 website, and from the Registrar or Chair
- All Notices of Motion will be read only; voting takes place @ Sep 2022 Assembly

SHARING SESSION QUESTIONS – on page of agenda or www.area78.org – **see page 7**

- Please share with your members & bring responses to the Sharing Session on **Saturday afternoon** or email responses to alternatedelegate.72@area78.org

TRAVEL ASSISTANCE

- Travel Assistance Guidelines, deadlines and application form can be found at: https://www.area78aa.org/downloads/forms/Travel_Assistance_Application.pdf

ELECTION OF PANEL 72 SECRETARY

- The elected Secretary needed to resign. Samson N has done the interim role
- **A call for resumes now with election for Secretary - Saturday afternoon**

SERVING ON A COMMITTEE – new idea trial run – choosing, rather than assigned, to committee

- At Registration you choose a Committee to serve on for this 2-year term with Panel 72. (We welcome all feedback to the idea)
- Note committee list - option 12 below: if prefer, can choose, “Let God Decide”, to be place in a committee needing your support.
- Committees will max at ~12 members so please come with an alternate choice and be prepared to participate in either Committee’s Agenda Items.

72ND CONFERENCE AGENDA ITEMS COMMITTEE SESSIONS:

Friday, March 18 @ 8:45 pm & Saturday, March 19 @ 10:30 am

- Each Area 78 Committee will examine specific items from the General Service Conference 2022 Agenda, and discuss, “*What our Delegate needs to know*”
 - Pls refer to your GSR or DCM Pre-Conference Agenda Items Summaries doc
- GSRs, DCMs and Visitors attend their *chosen* committee.
- Note: Committees require at least 1 DCM; a DCM is asked to serve as “Recorder”

List of Area Committees with Conference Agenda Items				
#	Area 78 Committee	Chair	Conference Agenda Items	Email
1	Archives	Derric F	Archives + Policy/Admissions	Archives.72@area78.org
2	Cooperation with the Professional Community (CPC)	Ron S	CPC + Public Information (5items)	Cpc.72@area78.org
3	Corrections	John J.	Corrections + Literature (5 items)	Corrections.72@area78.org
4	E-Services	Cliff H.	Report & Charter + Trustees	Eservices.72@area78.org
5	Grapevine	Ed S.	Grapevine + Literature (3 Items)	Grapevine.72@area78.org
6	Group Records	Lynn C.	Agenda + Finance	Grouprecords.72@area78.org
7	Literature	Jamie I.	Literature	Literature.72@area78.org
8	Public Information (PI)	Riane P.	Public Information	Pi.72@area78.org
9	Remote Communities	Dayna J.	International Conventions /Regional Forums + Literature (2 items) + Treatment (1 item)	Remote.72@area78.org
10	Treatment & Accessibilities	Erin P.	Treatment	Treatment.72@area78.org
12	Let God decide – to serve on a Committee that needs your service...			

UPCOMING EVENTS

May 27 & 28, 2022	Area Committee Meeting	District 21, Ft. McMurray, AB
June 3 - 5, 2022	Western Canada Regional Forum	Winnipeg, MB Radisson DT Hotel
Sept 16-18, 2022	Area Assembly	Calgary, AB Coast Plaza Hotel



AGENDA Area 78 Panel 72 Pre-Conference Assembly

FRIDAY, MARCH 18, 2022

5:00 PM **Registration** (Registrar, Lynn C. grouprecords.72@area78.org)

6:00 PM **GSR Orientation (GSR, AGSR) and Visitors**

- Chair: Larry M., Past Delegate

District Committee Members' Meeting (DCM/ADCM)

- Chair: Jesica L., District 40 DCM (confirmed)
- All DCMs attend
- Purpose: for DCMs to share; discuss group /district /area issues; and decide on 3 questions for the May Sharing Session Questions

Area Committee Officers' Meeting (ACO)

- Chair: Dave S., Area 78 Chair

7:45 PM **Pre-Conference Assembly**

- Assembly called to order – Dave S., Area 78 Chair
- Declaration of Unity: "This we owe to AA's future; to place our common welfare first; to keep our fellowship united. For on AA unity depend our lives and the lives of those to come." ~ A.A. Service Manual 2021-2023
- Reading of the 12 Concepts of World Service - Short Form
- Housekeeping Matters
- Introductions
- Welcome by Mike M., Alternate Delegate, Panel 72
- Bridging the Gap Presentation: Erin P., Chair, Treatment/Accessibilities

District Committee Members (DCMs) Oral Report 2 - 4 minutes max

- Email report to Area Secretary, Samson N. secretary.72@area78.org

8:45 PM **Delegate's Pre-Conference Instructions & Committee Sessions #1**

- 10 Committees: Review Discuss or Consider Conference Agenda Items
- Attend chosen committee; see page 3 of this agenda package for details

Table Officer's Meeting – Dave S., Chair, & Table Officers

9:45 PM **Q & A** - Email questions to secretary.72@area78.org or at the time

*Welcome!!
So glad you're here*



SATURDAY, MARCH 19, 2022

- 7:30 AM** **Registration opens** (Registrar, Lynn C., grouprecords.72@area78.org)
- 8:00 AM** **Pre-Conference Assembly**
- Call to Order – Dave S., Area 78 Chair
 - Responsibility Pledge: “I am responsible...when anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that I am responsible.”
 - Reading of the Twelve Traditions - Short Form
 - Housekeeping Matters – Dave S., Area 78 Chair
- 8:15 AM** **Meet & Greet new General Service Reps & District Committee Members**
- 8:45 AM** **District Committee Members (DCMs) Oral Reports (con't)** 2-4 mins max
Email report to Area Secretary, Samson N. at secretary.72@area78.org.
- 9:45 AM** **Table Officers Reports** (3 – 5 mins max)
- **Chair**, Dave S.
 - **Secretary**, Samson N.
 - **Alternate Delegate**, Mike M.
 - **Past Delegate**, Brad F.
 - **Delegate**, Tami L.
- 10:15 AM** **Delegate’s Pre-Conference Instructions & Committee Session #2**
- 10 Committees: Review, Discuss or Consider Conference Agenda Items
- 12:00 PM** **Lunch** *mmmmm*
- 1:00 PM** **Election of Area 78 Panel 72 Secretary** – Dave S., Chair (Dave B.)
Treasurer’s Report & Budget Presentation – Jeff B., Treasurer
- 2:00 PM** **Old and New Business**
- District presentations for hosting 2023 ACMs (Area Committee Meetings)
 - Vote
 - WRAASA – Districts present for hosting
 - Vote
 - Notices of Motion – read only; vote in September
- 2:30 PM** **Break**
- 2:45 PM** **Area Committee Reports and Recommendations**
- 4:00 PM** **Sharing Questions Session** – 1 hour, email alternatedelegate.72@area78.org
- 5:00 PM** **Dinner time**
- 6:30 PM** **Banquet (tickets \$40)**
- 8:00 PM** **Open Speaker Meeting** – Carolyn W. Non-Trustee Director for A.A. World Services (A.A.W.S.); & Area 79 Past Delegate Panel 63 (7th Tradition honored)

*So Awesome
won't wanna miss!*

*Experience,
Strength, Hope*



SUNDAY, MARCH 20, 2022

8:00 AM

Pre-Conference Assembly

- Call to Order – Dave S., Area 78 Chair
- Declaration of Unity: “This we owe to A.A.’s future; to place our common welfare first, to keep our fellowship united. For on AA unity depends our lives and the lives of those to come.”

8:15 AM

Remaining Area Committee Reports & Recommendations

Email report to Tami L., Delegate, delegate.72@area78.org

9:15 AM

Report – GSRs Meeting, Larry M., Past Delegate Panel 66

Report – DCMs Meeting, Jessica L., District 40

10:00 AM

BREAK - Feedback forms, on tables – place on Registration desk or email

alternatedelegate.72@area78.org

10:15 AM

Presentation, Carolyn W., Non-Trustee Director, AAWS (Dave S Intro)

11:00 AM

Report – Table Officer’s Meeting, Dave S., Chair

7th Tradition Presentation – Brad F., Past Delegate P70

- **Ask-It-Basket Questions**
- **What’s On Your Mind**

12:00 PM

Delegate’s Closing Remarks - Tami L.

12:05 PM

Chair Closing Remarks, Dave S. Chair

12:10 PM

Close with the Serenity Prayer

*So grateful for your
Love and Service.
Safe travels,
Be well...*



PRESENTATIONS FOR HOSTING A 2023 ACM
JANUARY 20 & 21, 2023 AND MAY 26 & 27, 2023

*You'll be glad you
did...promise!*

Please Have Your Presentations Ready for Saturday Afternoon

Criteria to host a January or May ACM (Area Committee Meeting) follows.

<https://area78aa.org/downloads/helpguidelines/Area78Guidelines.pdf> (Sep. 2019 Area Guidelines)

Districts interested in the joy of hosting next year's January or May Area Committee Meeting (ACM) **do a presentation to 'win the vote' at the March Pre-Conference Assembly.** The successful districts must meet with the Area 78 Chair following the Bid Activity at the Assembly, to exchange contact information and discuss.

Please come prepared. You might wish to make a verbal presentation, or perform a skit, song, or anything else you think will persuade us to vote for your district as a host. Please keep the presentation to a **10-minute maximum** and include the listed criteria below.

The rotation of the Area Committee meetings is considered a way to promote Area 78 unity, participation and understanding of Area 78 business practice. ***We ask the successful bid committee to communicate to their members that they are welcome to attend the ACM session, without registration cost.***

The voting members of the Area Committee are all Area 78 District Committee Members (DCMs), Area Committee Chairs & Area Table Officers. The host district will be required to chair the DCM's Friday night Meeting. ***The criteria to host the January or May Area Committee Meeting are as follows:***

1. **Contact:** Your Area 78 Chairperson at chair.72@area78.org for all scheduling and any questions - we expect there to be questions from the hosting District. It's further recommended that the hosting Districts work with the Chair before making any firm commitments with a meeting facility or hotel or caterer.
2. **Duration:** The ACM typically starts at 5:00 PM on the third Friday in January and May (excluding long weekends) and ends Saturday (the following day) at about 5:30 PM.
3. **Meeting Facility Requirement: a main meeting place with capacity for 60-100 members with tables & chairs – and wheelchair accessibility** - to accommodate the same numbers. If possible, community centres and church halls are preferred because the rates tend to be more reasonable but hotel/motel facilities can be used (please note wheelchair accessibility).
 - o The main meeting space requires a head table to seat 5 Table Officers. Area Committees require 9 tables and chairs to display their committee information, and one registration table with two chairs, just inside the meeting room entrance. These tables, room permitting, should be in the main meeting space but can be located in the hallway or front entrance of the main hall. For Friday night and Saturday an additional meeting room is requested to seat 20 people, boardroom-style - if possible
 - o The District is ***also responsible to supply a podium and 2 microphones*** – a mic at the podium and a floor microphone.
4. **Budget:** Area 78 budgets approximately **\$700 for each** Area Committee Meeting (January & May), to cover appropriate expenses for hall rental, equipment, coffee etc. There is no

expectation for a district to incur expenses for hosting an ACM; we ask the bid committee ***not to exceed the budgeted amount***

5. **Hotel:** The District would need to **verify that at least 50 hotel/motel rooms would be available** for Area Committee Officers and District Committee Members. This involves phoning a hotel in the vicinity of the meeting hall, to ask if 50 rooms “would be available for future booking” during the ACM dates. **NOTE: The hosting District should not book rooms for the Area Committee Officers. This is the responsibility of the Area Chair.**

Please have the financial information and amenities (i.e. continental breakfast) of the participating hotel/motel available with your presentation

6. **Volunteers** are needed for set up and take down of tables and chairs plus final cleanup after event. Registration table & refreshment area also need 2 volunteers each
7. **Coffee:** Host District would supply coffee/tea etc. for both days.
8. **Meals:** Host Districts are not required to supply lunch or dinner.
 - o It's the Host District's choice whether to supply lunch, supper or snacks for an Area Committee Meeting.
 - o If the hosting District chooses to supply lunch, supper or both, the District may decide to collect a 7th Tradition, to offset costs incurred for the food, etc.
 - o Any monies collected from a 7th Tradition can be used for the District to offset meal costs, or donated to area 78. The decision is made by the hosting District
 - o If no food is supplied during or after the Area Committee Meeting, please have a list of food outlets that will be available near the meeting hall.
9. **Speaker Meeting:** If the District plans such a meeting after the Area Committee Meeting (keeping in mind this is a service event), it is suggested that the host District ask an Area Table Officer, Area Committee Chair or a Past Area Delegate to be the speaker

WESTERN REGIONAL ALCOHOLICS ANONYMOUS SERVICE ASSEMBLY (WRAASA)

Feb 2023 it's Area 78's turn to Host

It is super exciting for our turn at hosting the 2023 WRAASA.

We need you....

Time may be short, but you can do it!! Just put in a bid for your District (or Districts) to show your enthusiasm and ability to host WRAASA 2023. Can be as simple as one person making the presentation, or a group that performs a skit, song, or anything else you think will persuade us to vote for ya'll as a host. It only takes 5 – 10 minutes for the opportunity to build tons of unity and interest in service for you and countless others, **all because of your involvement...** (See committee requirements below to include in your presentation)

What is the Western Region of Alcoholics Anonymous?

A.A. in Canada/US is broken down in 8 large regions. We are one of four areas that make up the Western Canada Region. Bet you can guess who the four areas are:

Area 79 (BC/Yukon), Area 78 (that's us), Area 91 (Saskatchewan) and Area 80 (Manitoba)

What is the purpose of a Regional Service Assembly (WRAASA)?

- To develop greater unity among members, groups, and the areas of the Western Canada Region;
- To encourage the exchange of ideas and experiences;
- To provide an opportunity for members to discuss pertinent aspects of A.A.
- Should always foster the Recovery, Unity, and Service of A.A.

What happens at a Regional Service Assembly (WRAASA)?

- Lots of learning with presentations, workshops, panel discussions, committee displays, Q & A and more!
- So many connections with old friends, making new ones and an amazing fellowship
- Building a stronger future for our own recovery and that of those yet to come

Woo Hoo

What would a WRAASA Committee have to do?

- Establish the Committee
- Do all the planning
- Let everyone know about this in our Region and beyond, update the website
- Be there to run and enjoy the event

Criteria to host a WRAASA event – full details will be provided

Here is what the committee needs to be able to do to host the event:

1. Bidding District: a bid can be presented by a District, or a combination of Districts. Bidding is usually held at the September Assembly a full year, plus, before the event. This time, at the March Assembly.
2. WRAASA Budget: The event is to be self-supporting. There is seed money available (\$1500) to get started with the same amount needed to be passed on to the next hosting Area. Registration fees in the \$20 – \$25 range cover WRAASA expenses. Something to keep in mind when developing a budget for the event. The goal is, of course, to break even rather than accumulate or lose money.
3. Location: Location requires an airport (preferably international)
4. Venue: WRAASA is normally held in a hotel, in order to accommodate the need for the number of meeting rooms. A main room and at least four small rooms (depending on the program) are needed. In a hotel also means attendees don't travel between where they are staying and the meeting place. However, if your community has a venue that meets the requirements and is within walking distance to the hotels, it could work out well. If using a community venue, the location will need to have hotel(s) that can accommodate 200 - 300 guests. Note: The hosting District would discuss a group rate with the hotel. As for the Area Committee Officers, the Area Chair will book those rooms.
5. Date and timing: We are already a bit late in starting. The event will be for February 2023. The exact date is established by the committee, keeping in mind to avoid long weekends or other int'l or regional Service events. It typically runs Friday evening, all day Saturday, Saturday evening and Sunday morning.

CHAIRPERSON

The Assembly Chairperson should have a general overall knowledge of A.A. and experience with conventions, conferences or assemblies would be helpful. He/she should be willing to devote considerable time and effort for the months required. Some of the Chairperson's many responsibilities follow:

1. Make commitments and agreements only for the specific assembly which he/she chairs.
2. Select an Assembly Committee including a secretary, treasurer and others as needed.
3. Arrange for the meeting place.
4. Determine how housing and transportation will be handled.
5. Produce and mail fliers at least twice; once early and again about six weeks prior to the assembly date. The mailing list furnished by the preceding chairperson should be kept confidential.
6. Notify Box 459 and the Grapevine approximately 4 months in advance.
7. Facilitate the development of a program to cover such aspects of A.A. as the General Service Conference agenda topics and other topics directly concerning A.A. Only AA members and trustees should participate in the AA program. GSR's, DCM's, and other service people who have not been on a WRAASA program should be seriously considered for participation. Estimate 2.5 programs for each person expected at the assembly.
8. Provide literature needed. Good judgement will be used so that only Conference-approved literature, Grapevine material and local service material may be displayed or sold, no trinkets or other recordings.
9. Submit a financial report to the Area Delegates and the Regional Trustee within 90 days from the close of the assembly.
10. Consider input from other areas when formulating the WRAASA agenda.
11. Turn over to the current Delegate of the next hosting area a copy of the financial report, funds as specified above, a mailing list and a copy of the business meeting minutes; and maintain a file of all letters, reports, printed matter and other material pertaining to the assembly.

