



# AREA 78 PRE-CONFERENCE ASSEMBLY

**Assembly Proceedings are  
CLOSED MEETINGS**

**March 15,16,17, 2019**

**SHERATON HOTEL - 1-800-662-7197**

**3310 – 50 Avenue Red Deer, Alberta**

**reservations@sheratonreddeer.com**

## **SHERATON PRICES:**

Deluxe Twin Queen \$139 + taxes per night

Single King \$139 + taxes per night

**Prices Confirmed to March 1, 2019**

## **REGISTERING FOR HOTEL ACCOMMODATIONS -**

- Tell Sheraton you are with **Area 78**
- **Hotel Eateries** include: Barbero's Restaurant, Joe's Deli, & Garden Terrace Lounge
- **Check-in** is at **3pm** – **Check-out** is by **12 Noon**

For More Info Contact: **chair.68@area78.org**

## **UPCOMING EVENTS**

<b>May 31 - June 1, 2019</b>	<b>Area Committee Meeting</b>	District 10, Spruce Grove, AB
<b>Sept. 20 - 22, 2019</b>	<b>Area 78 Election Assembly</b>	Sheraton Red Deer, AB
<b>May 29 – 31, 2020</b>	<b>Western Canada Regional Forum</b>	Calgary, Glenmore Inn - more info to follow



## AREA 78, 2019 PRE-CONFERENCE ASSEMBLY

### Santano/Monaco Room

IF YOU ARE UNABLE TO ATTEND PLEASE PASS THIS INFORMATION ON TO YOUR ALTERNATE OR SUCCESSOR

#### **ASSEMBLY REGISTRATION**

- Please encourage all members of the Fellowship to attend.
- Please note that the **Assembly is a CLOSED meeting**, except for the banquet and the open speaker meeting on Saturday evening.
- Registration Desk: open 5:00 pm – 9:00 PM Friday; again 8:00 AM **Saturday Inside Santano Room Entrance.**
- **Registration Fee \$25.00 for all Area Committee Officers, DCMs or acting DCMs, GSRs or acting GSRs**
- Visitors (AA members only) no registration fee, however they are welcome to pay. If visitors would like a hard copy of the Minutes, registration fee is required
- Coffee and other refreshments available in Hallway Concession outside Santano Room, Friday, Saturday & Sunday
- Please bring – your Service Manual, Area 78 Minutes and this Agenda Package

#### **BANQUET**

- **Tickets \$40 each – only 100 available**
- **Saturday, March 16, 2019 - 6:00 PM, Palermo Room**
- Beef Stir Fry/Chicken Pasta, Vegetables, Rice, Salads, trimmings
- The banquet is a great way to strengthen unity in our fellowship

#### **SPEAKER MEETING**

- Saturday evening Open Meeting 8:00 PM in Santano/Monaco Room
- 7<sup>th</sup> Tradition will be honoured
- **Speaker is Jan L., Eastern Canada Regional Trustee**

## **BIDS TO HOST UPCOMING AREA COMMITTEE MEETINGS:**

### **FOR 2020:**

#### **January 17 &18 and May 22 &23**

- Criteria for Hosting an Area Committee Meeting attached, pgs. 10 & 11
- Districts wishing to make a bid to host will have an opportunity to present their proposal on **Saturday Afternoon** of the Assembly, immediately after lunch
- Following bid presentations, Assembly will vote on ACM sites for 2020

### **NOTICES OF MOTION**

- Written Notices of Motion are to be handed to the Area Chair and Area Secretary
- Notice of Motion forms can be acquired from the Registrar or speak to the Chair
- All Notices of Motion will be read at this Assembly, but not voted upon until September 2019 Assembly

### **AREA 78 WORKSHOP/SHARING SESSION QUESTIONS**

- To be held Saturday afternoon of Assembly
- Sharing Session Questions are on page 12 of this agenda and will be available on the website <http://area78aa.org/> so that you may share and discuss these with members of your group.

### **TRAVEL ASSISTANCE**

- Guideline, deadlines and application are attached to this package and are also available on the website: <http://area78aa.org/travel-assistance-1>

### **OTHER RED DEER ACCOMMODATIONS NEAR SHERATON HOTEL**

<u>Sandman</u>	403-343-7400	2818 Gaetz Avenue
<u>Black Knight Inn</u>	403-343-6666	2929 Gaetz Avenue
<u>Holiday Inn Express</u>	403-343-2112	2803 Gaetz Avenue
<u>Super 8 City Centre</u>	403- 358-7722	4217 Gaetz Avenue
<u>Aladdin Motor Inn</u>	403-343-2711	7444 Gaetz Avenue (50 <sup>th</sup> )
<u>Super 8</u>	403-343-1102	7474 Gaetz Avenue

# AGENDA

FRIDAY, MARCH 15, 2019

**5:00 – 9:00 PM**      **Registration** - Santano Room Entrance (Registrar, Erica N.)

**6:00 – 7:45 PM**      **General Service Representative Meeting (GSR)**

- **Santano/Monaco NE Corner (Corrections display corner)**
- Chair: **Nikki M.**, Past Delegate, Panel 49, Area 27
- To learn more about what happens at this Assembly
- Open to all visitors and GSRs

**6:00 – 7:45 PM**      **District Committee Members' Meeting (DCM)**

- **Venetian Room**
- Chair: **Lynn C.**, DCM - District 12
- Purpose: for DCMs to share; to discuss group, district and area issues with other DCMs; to confirm whether host DCM will chair the next DCM meeting at May 2019 ACM; and to choose topics for May's Sharing Session
- Questions
- All DCMs attend

**6:00 – 7:45 PM**      **Area Committee Officers' Meeting (ACO)**

- Palermo Room (To Be Confirmed...)
- Chair: Mike M. Area 78 Chair
- All Table Officers & Area 78 Committee Chairs attend

**8:00 PM**              **Pre-Conference Assembly in Santano/Monaco Room**

- **Assembly called to order** – Mike M., Area 78 Chair
- **Declaration of Unity:** "This we owe to AA's future; to place our common welfare first; to keep our fellowship united. For on AA unity depend our lives and the lives of those to come." ~ AA Service Manual
- **Reading of the 12 Concepts of World Service** (Short Form), AA Service Manual, Pg IV
- **Housekeeping Matters** – Mike M., Area 78 Chair
- **Introductions**
- **Welcome:** Brad F., Panel 68 Alternate Delegate
- **Bridging the Gap Presentation:** Catherine P. Chair - Treatment/ - Accessibilities

- **District Committee Members (DCMs) Oral Report**
  - 2 to 5 minutes maximum, **please Respect Others Time**
  - Please **email your report** to Area Secretary, Elizabeth P., at **secretary.68@area78.org** in **Word** format immediately following the Assembly

9:00 PM

**Area Committee Meetings (Delegate's Comments)**

- Each Area 78 Committee will examine in detail specific items from the General Service Conference 2019 Agenda, so our Delegate may receive a sense of the Area 78 Fellowship conscience.
  - Note: the **letter on your nametag** corresponds with the letter in front of the committee listed below, **this is the Santano/Monaco Room**
  - **Note: WHERE in This Room that Your Committee Meets**
- (A) **Table Officers/Finance** Mike M., Area 78 Chair - Boardroom #2
- (B) **Group Records/Registration** Erica N., Chair, Santano/Monaco (So.) Reg. Desk
- (C) **Public Information** Janice B., Chair, Santano/Monaco (East) Side
- (D) **Cooperation with the Professional Community** Jim L. Chair, Santano/Monaco (Centre) Of Room
- (E) **Treatment/Accessibilities Committee** Catherine P., Chair, **Venetian** (South) End
- (F) **Corrections** Bob U., Chair, Santano/Monaco (NE) Corner
- (G) **Grapevine** Jacqueline S., Chair, Santano/Monaco (West) Side
- (H) **Archives** Lois W., Chair, Santano/Monaco (SE) Corner
- (I) **Remote Communities** Tami A., Chair, Santano/Monaco (NW) Corner
- (J) **Literature** Bonnie-Anne F., Chair Santano/Monaco (SW) Corner
- (K) **E-Services** Wayne P., Chair, **Venetian** (North) End

**SATURDAY, MARCH 16, 2019**

**8:00 AM**      **Registration:** Santano/Monaco Room (Erica N., Registrar)

**8:00 AM**      **Pre-Conference Assembly – Santano/Monaco Room**

- **Call to Order** – Mike M. Area 78 Chair
- **Responsibility Pledge:** “I am responsible...when anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that I am responsible.”  
AA Service Manual
- **Reading of the Twelve Traditions** (Short Form)
- **Housekeeping Matters** – Mike M. Area 78 Chair
- **Meet & Greet** new General Service Representatives & District Committee Members
- **District Committee Members (DCMs) Oral Reports** (Continued)
  - 2 to 5 minutes maximum, Details In Written Report please
  - Please **email your report** to Area Secretary, Elizabeth P., at [secretary.68@area78.org](mailto:secretary.68@area78.org). If emailing is impossible, please hand the Area Secretary a typed copy immediately after your oral report.
- **Table Officers Reports**
  - Chair – Mike M.
  - Secretary – Elizabeth P.
  - Treasurer – Peter K.
  - Alternate Delegate – Brad F.
  - Past Delegate –Larry M.
  - Delegate – Becky P.

**10:00 AM**      **Coffee Break**

**10:15 AM -12:00 PM – Area Committee Meetings**

• **Please note, Use the Same Committee Locations as Fridays'**

- (A) **Table Officers/Finance** Mike M. Area 78 Chair - Boardroom #2
- (B) **Group Records/Registration** Erica N., Chair – Santano/Monaco South
- (C) **Public Information** Janice B., Chair - Santano/Monaco East
- (D) **Cooperation with the Professional Communities** Jim L. Chair - Santano/Monaco Centre
- (E) **Treatment/Accessibilities** Catherine P., Chair – Venetian South End
- (F) **Corrections** Bob U., Chair - Santano/Monaco NE
- (G) **Grapevine** Jacqueline S., Chair – Santano/Monaco West
- (H) **Archives** Lois W., Chair – Santano/Monaco SE
- (I) **Remote Communities** Tami A., Chair – Santano/Monaco NW
- (J) **Literature** Bonnie-Anne F., Chair – Santano/Monaco SW
- (K) **E-Services** Wayne P., Chair – Venetian North End

**12 PM Noon – 1:00 PM      Lunch Break**

**1:15 PM                      Meeting Called to Order – Mike M.**

- **Preamble** – Larry M, Past Delegate, Panel 66
- **Table Officer Reports** (Continued)

**OLD & NEW BUSINESS**

- **Site Selection** for 2020 January and May Area Committee Meetings
- **Reading of the Notices of Motion**
- **Area Committee Reports and Recommendations**
- Please **email your report** to Area Secretary, Elizabeth P., at [secretary.68@area78.org](mailto:secretary.68@area78.org) in **Word** format immediately following the Assembly

**3:00 – 3:15 PM              Coffee Break**

**3:15 – 4:30 PM              Area Committee Reports & Recommendations – Continued**

**4:30 – 5:30 PM**

**Workshop/Sharing Session Questions Discussion –**

- attached - pg. 12
- **NOTE:** Workshop Small Group Locations to Be Announced

**6:00 – 8:00 PM**

**Banquet** in Palermo/Savona Room – bring your tickets

**8:00 PM**

**Open A.A. Speaker Meeting      Santano/Monaco Room**

- Speaker – **Jan L., Eastern Canada Regional Trustee**  
District 86 Northern Ontario
- **7<sup>th</sup> Tradition** will be honoured



## SUNDAY, MARCH 17, 2019

8:00 AM

### Meeting Called to Order – Mike M., Chair

- **Declaration of Unity:** “This we owe to AA’s future; to place our common welfare first; to keep our Fellowship united. For on AA unity depend our lives and the lives of those to come.”  
AA Service Manual  
**Remaining Area Committee Reports Recommendations** (Continued)

10:00 – 10:15 AM

### Coffee Break

10:15 AM

### Meeting Called to Order – Mike M., Chair

- **Presentation by Jan L.** Eastern Canada Regional Trustee
- **Report from Friday’s GSRs’ Orientation Meeting** (Nikki M.) Please **email your report** to Area Secretary, Elizabeth P., at [secretary.68@area78.org](mailto:secretary.68@area78.org) in **Word** format immediately following the Assembly
- **Report from Friday’s DCMs’ Meeting** (Lynn C.)  
Please **email your report** to Area Secretary, Elizabeth P., at [secretary.68@area78.org](mailto:secretary.68@area78.org) in **Word** format immediately following the Assembly
- **Report from Friday’s Area Committee Officers’ Meeting** (Mike M. Area 78 Chair)
- **What’s on Your Mind / Ask-It Basket Question**

12 Noon

- **Adjournment with Serenity Prayer**

**NOTE:**

**BID PRESENTATIONS FOR SITE SELECTIONS FOR THE  
JANUARY 17 & 18, 2020 AND MAY 22 & 23, 2020  
AREA COMMITTEE MEETINGS WILL BE VOTED ON AT THIS  
MARCH 2019 PRE-CONFERENCE ASSEMBLY**

**PLEASE HAVE YOUR PRESENTATIONS READY FOR SATURDAY AFTER LUNCH**

**Criteria for Hosting Area Committee Meetings (Aug. 29, 2017 Area Guidelines)**

Presentations to host the January or May Area Committee Meeting (ACM) will be **voted upon at the March Pre-Conference Assembly**. Please come prepared. You might wish to make a verbal presentation, or perform a skit, song, or anything else you think will persuade us to vote for your district to host it. Please keep the presentation to a **10-minute maximum** and include the below criteria in it. ***The criteria to host the January or May ACM are as follows:***

- It is important that a representative from both successful hosting Districts meet with the Area 78 Chair following the Bid Activity of the March Assembly, to exchange contact information, etc.
- It's further recommended that the hosting Districts work with the current Chair before making any firm commitments with a meeting facility or hotel or caterer. The Chair can be reached by email at [chair.68@area78.org](mailto:chair.68@area78.org)
- The rotation of the Area Committee meetings is considered a way to promote Area 78 unity, participation and understanding of Area 78 business practice. ***We ask the successful bid committee to communicate to their members that they are welcome to attend the ACM session, without registration cost.*** The voting members of the Area Committee are all Area 78 District Committee Members (DCMs), Area Committee Chairs & Area Table Officers. **The host district will be required to chair the DCMs' Friday night meeting.**
  - Facility requirement is ***a main meeting place with capacity for 60-100 members with tables & chairs – and wheelchair accessibility*** - to accommodate the same numbers. If possible, community centres and church halls are preferred because the rates tend to be more reasonable, but hotel/motel facilities can be used (please note wheelchair accessibility). The ACM will probably start the third Friday in January and May (excluding long weekends) around 5:00 PM and end the following day (Saturday) at about 5:30 PM.
- ***Please contact Area 78 Chairperson for all scheduling at [chair.68@area78.org](mailto:chair.68@area78.org).*** We expect there to be questions from the hosting District. ☺ .
- The main meeting space requires a head table to seat 5 Table Officers. The district is ***also responsible to supply a podium and two microphones*** - one to use for the podium and a floor microphone. Our area committees require 9 display tables and chairs to display their committee information, and one registration table with two chairs, just inside the meeting room entrance. These tables, room permitting, should be in the main meeting space but can be located in the hallway or front entrance of the main hall.

- For Friday evening and Saturday an additional meeting room is required that will seat 20 people, boardroom-style (table and chairs) if possible.
- Area 78 budgets **approximately \$700 for each Area Committee Meeting (January & May)**, to cover appropriate expenditures for hall rental, equipment and coffee etc. There is no expectation for a district to incur expenses for hosting the ACM and we ask the bid committee **not to exceed the budgeted amount.**
- Host district should **supply coffee/tea etc. for both days but are not required to supply lunch or dinner.**
  - It's Host District's choice to supply lunch or supper for an Area Committee Meeting
    - If the hosting District chooses to supply lunch, supper or both, the District may decide to collect a 7<sup>th</sup> Tradition, to offset costs incurred for the food, etc.
      - Any monies collected from a 7<sup>th</sup> Tradition could be used for the District to offset meal costs, or could be donated to area 78; this is a decision to be made by the hosting District
    - If no food is supplied during or after the Area Committee Meeting, please have **a list of food outlets that will be available near the meeting hall.**
    - If there is a speaker planned after the Area Committee Meeting, (keeping in mind this is a service event,) it is suggested that **the host District to ask an Area Table Officer, Area Committee Chair or a Past Area Delegate to be the speaker.**
- **Volunteers** are needed for set up and take down of the tables and chairs, plus final cleanup after event. Registration table & refreshment area also need 2 volunteers each.
  - **The district would need to verify that at least 50 hotel/motel rooms would be available** for Area Committee Officers and District Committee Members. This involves phoning a hotel in the vicinity of the meeting hall, to ask if 50 rooms "would be available for future booking" during the ACM dates. **NOTE: The hosting District should not book rooms for the Area Committee Officers. This is the responsibility of the Area Chair**
- Please have the financial information and amenities (i.e. continental breakfast) of the participating hotel/motel available with your presentation

## Sharing Session Questions

(March 2019)

### 69<sup>th</sup> Annual General Service Conference

The theme of the 69<sup>th</sup> General Service Conference is

**“Our Big Book, - 80 Years, 71 Languages”**

*Before sharing starts, each Group Chair should make sure they have someone to record the responses to these sharing session questions. Please make sure your group’s responses are submitted to the Alternate Delegate, Brad. F., as soon as the session is over.*

1. Are we meeting the needs of the members of our Home Group?

Please describe any issues you feel need addressing.

2. Did you know that travel from NWT/Western Nunavut ranges from \$550 to more than \$2,000 for one person to attend an Area Assembly or ACM? Yes/No

a) Would you be in favor of increasing our Travel Assistance Budget to support GSRs and DCMs – or their alternates, who live north of the 60<sup>th</sup> parallel to attend Area Assemblies or Area Committee Meetings?

Why.....

or

Why not....

3. What are your ideas to improve the overall layout of the A.A. Service Manual to make it more “reader friendly”?